

**PAY DIFFERENTIAL 100
OUT-OF-CLASS ASSIGNMENT PAY – UNIT 19**

Established: 07/01/99

Revised: 10/31/01

CLASS TITLE	CB/ID	RATE	EARNINGS ID	DEPARTMENT
All Classes	R19	See Criteria	SI	All Departments

CRITERIA	
•	If a department head or designee requires an employee to work in a higher classification for more than two consecutive weeks, the employee shall receive the rate of pay, pursuant to the DPA Rule Sections 599.673, 599.674 or 599.676 (difference between the classes), the employee would have received if appointed to the higher class for the entire duration of the assignment. The out of class compensation shall not be considered as part of the base pay in computing the promotional step in the higher class.
•	No employee may be compensated for more than one (1) year of out-of-class work for any single approved out-of-class assignment.

IF APPLICABLE, SHOULD PAY DIFFERENTIAL BE:	
PRO RATED	Yes
SUBJECT TO QUALIFYING PAY PERIOD	No
ALL TIME BASES AND TENURE ELIGIBLE	Yes
SUBJECT TO PERS DEDUCTION	Yes

INCLUSION IN RATE TO CALCULATE THE FOLLOWING BENEFIT PAY	
OVERTIME	No/Yes (FLSA)
IDL	No
EIDL	No
NDI	No
LUMP SUM VACATION	No
LUMP SUM SICK	No
LUMP SUM EXTRA	No